



**INDIVIDUAL CABINET MEMBER DECISION-MAKING
RECORD OF DECISION**

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Commissioning Plan for Adult Learning Services (2012/13)
Decision-maker	Cabinet Member for Culture, Leisure, Sport and the Olympics
Earliest date when decision can be taken	30 April 2012
Key decision – Yes/No?	Yes
Date published on forward plan	Jan 2012
Date sent to Cabinet Member	20 March 2012
Recommendations	That the Cabinet Member agrees the strategy outlined in this report for the allocation of adult learning grants

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer (Name and job title)	Gill Davies, Strategic Director of Environment & Leisure
Report author (Name and job title)	Adrian Whittle, Head of Culture, Libraries, Learning and Leisure
Contact number	0207 525 1577

PART B

(Cabinet Member to complete this section)

DECISION(S)
As Report
REASONS FOR DECISION
As Report

ALTERNATIVE OPTIONS CONSIDERED
NONE

REPRESENTATIONS RECEIVED

NONE

ADDITIONAL ADVICE RECEIVED

NONE

ANY INTERESTS DECLARED

(Note: If the decision-maker has a prejudicial interest in the matter the report must be referred to the full cabinet for decision).

Please refer to the definitions of personal and prejudicial interests in the members code of conduct. If members are still unsure as to whether an interest is personal or prejudicial they should contact Legal Services for advice.

NONE

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

or

~~I approved an alternative course of action set out in Part B.*~~

or

~~I have referred this matter to the Full Cabinet for decision.‡~~

(* - Please delete as appropriate)

Signed *Veronica Ward*

Dated *30th April 2012*

Cabinet Member

Please return completed hard copy of the form to Ian Millichap, Bola Roberts
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7525 7225 fax: 020 7525 7284.